

REGULAR MEETING OF THE BOARD OF DIRECTORS

February 19, 2020 1:00 p.m.

The meeting was called to order at 1:00 pm by Chairman Mike Sims, Director Hickey, Director Nicholson, and David Wilson present. Vice-Chairman Handler was excused. Also present was Manager Bruce Halverson, and Executive Assistant Keri Scott. There were no members of the public present.

MINUTES

Director Hickey made a motion to approve the minutes of the January 15, 2020 meeting. The motion was seconded by Director Nicholson and passed unanimously.

Director Hickey made a motion to approve the workshop minutes of the January 15, 2020 meeting. The motion was seconded by Director Nicholson and passed unanimously.

FINANCIAL REPORT

Director Nicholson made a motion to approve the financial report for the month ending December 31, 2019. The motion was seconded by Director Wilson and passed unanimously.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

BUDGET ITEMS:

Director Hickey moved to appoint Manager Halverson as Budget Officer for the Budget year 2020/2021. Chairman Wilson seconded the motion and the motion passed unanimously.

Director Wilson moved to approve the 2020/2021 Budget Schedule and Director Hickey seconded the motion. The motion passed unanimously.

Director Hickey moved to accept the 2020/2021 Budget Committee members as presented and Director Wilson seconded the motion. The motion passed unanimously. Director Sims moved to reappoint Chuck Winkelman and Scott Krueger for another three-year term. Director Hickey seconded the motion and the motion passed unanimously.

The Board suggested the Agency order a commemorative plaque and flowers for Ann Morgan to recognize her 29 years of service on the NBWA Budget committee.

MANAGER RETIREMENT PLAN:

Senate Bill 1049 has removed the limits that Tier One retirees can work in a Pers-participating employer and continue receiving their pension benefits (without accruing new benefits). If possible, Manager Halverson would like to retire within the next three months and continue working full-time as the Manager for the next five years. The five-year time period would be used to train the next Manager and allow Bruce to take time off without being on call 24/7. Director Hickey inquired if the Agency should consider a contract for the five years period. Director Nicholson would like the manager training to commence immediately upon retirement,

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NEW BUSINESS

MANAGER RETIREMENT PLAN (cont):

and have Manager Halverson create a program for future “Manager Training” candidates. The Board would like to see a timeline and draft contract for the Manager Retirement Plan. Manager Halverson expressed that he would like to see Executive Assistant, Keri Scott, train for the Manager position. Keri confirmed interest in the position and is currently enrolled in the SDAO Academy. The Academy is two-year program offered by SDAO as an opportunity for employees to assist in succession planning and develop future district leaders’ managerial skills. The in-depth training and education from SDAO covers three specialty areas including district management, human resources & personnel management, and risk management & operations. Director Nicholson stated the ability to promote from within is a strength for the agency

MANAGER’S REPORT

DEQ Pre-Enforcement Notification Letter: The agency received a “pre-enforcement” letter from DEQ about pumping early in October 2019, running the plant when the river CFS was under 500, and suspended solids loading was over the permit. The cause of the suspended solids loading was the massive algae bloom that we have discussed in past meetings. We immediately replied to DEQ via email with our response, prior to receiving the certified letter. We also sent the response via mail. In our response, we outlined all that we have done and what we are currently working on to providing proof that we are proactive and not reactive. We will wait and see if, after our response letter, they will issue fines for any of the violations. Randy Bailey and David Cole, Representatives from DEQ, have been invited to visit the treatment plant, meet with us, and assist with the creation of the lagoon management plan.

River Levee Project: Manager Halverson met with Business Oregon, Tillamook County Commissioners David Yamamoto and Jennifer Purcell, and others to present on the Levee Project and provide information to Commissioner Yamamoto, so that he could advocate against the need of the no-net rise study. Manager Halverson and System Worker, Brad Thayer, attempted to increase the knowledge of our area and needs and improve understanding of the river levee project among the group. The cost of the no-net rise study is \$9400.00 per every 500 ft of the levee. During this meeting, we were informed that a no-net rise study would also need to be completed even if we rocked the lagoons on the river side instead of the levee itself. It was also mentioned during the meeting that the dredging of Nehalem Bay in Wheeler might be combined with the Levee project. We will wait for Commissioner Yamamoto to return from Washington, before taking the next steps. Congressman Kurt Schrader is on board to help advocate, and while Senator Betsy Johnson responded with support, she is unable to advocate on our behalf with FEMA.

SDAO Conference: The SDAO Conference was very informative and some of the sessions were a little scary like the cyber-attack session, and the session covering accessible websites. All in all, it was a good conference. Next year’s conference will be in Sunriver.

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MANAGER'S REPORT (cont)

Wage Comparison Survey: Executive Assistant Scott has started the comparison survey with our usual cities. The Agency will have the results by March for the personnel committee to review in late March, early April.

BOARD COMMENTS

The next regular meeting will be March 18th at 1:00 pm.

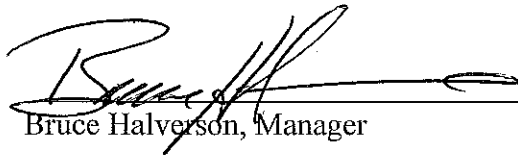
PUBLIC COMMENTS

There were no members of the public present.

There being no further business, Chairman Sims adjourned the meeting at 1:42 pm



Mike Sims, Chairman



Bruce Halverson, Manager