

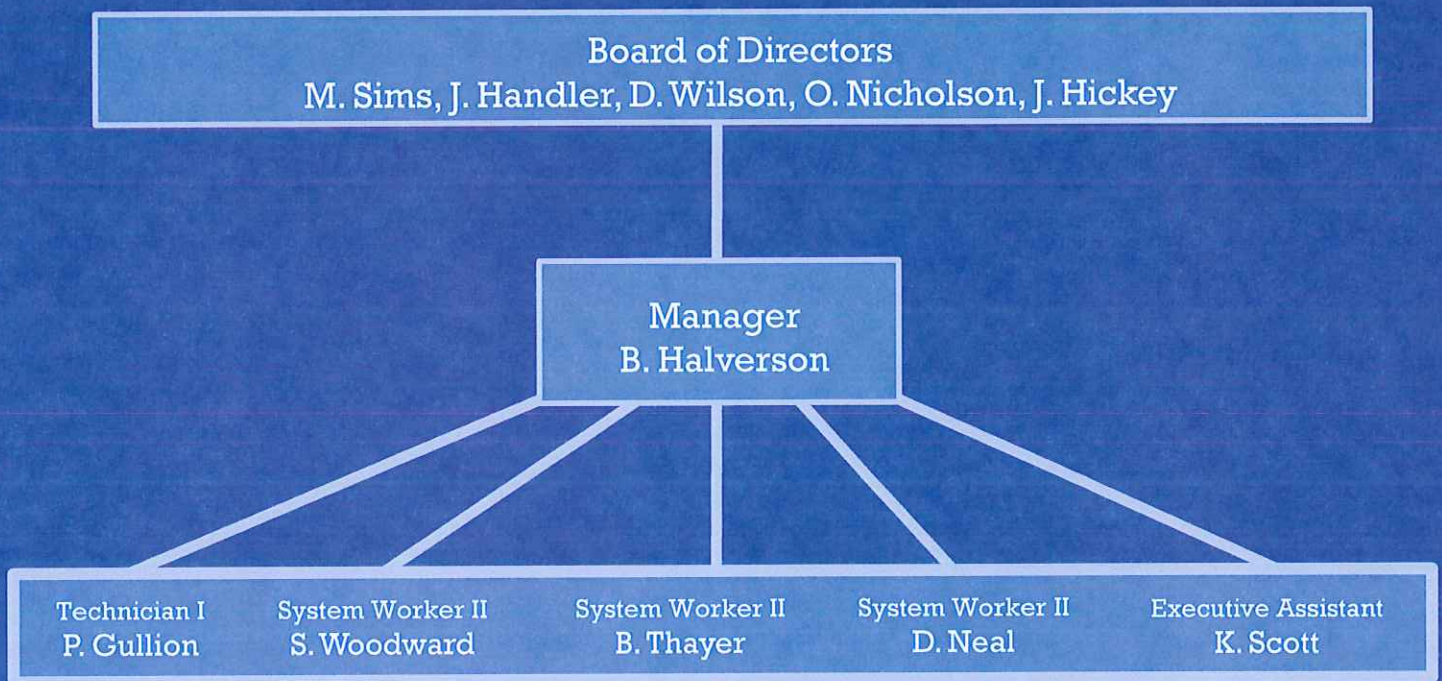


2020-2021 Budget





2020 Organization Chart



NEHALEM BAY WASTEWATER AGENCY 2020-2021 BUDGET

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April 24, 2020

Management's Discussion and Analysis (MD&A)/Budget Message

Personnel:

Staffing

The budget provides for six full time employees. A temporary worker may not be needed, however, the budget will include the possibility of hiring one as we expand the GIS program and the FOG program. The employee breakdown is as follows:

- One Manager
- One Executive Assistant
- Three System Worker II
- One Technician
- One Temporary Worker, as needed

In the continuing effort to keep employee costs down the Agency will continue to use the local contractors to perform needed sewer system repairs, sewer construction and televising of the sewer system. Contract services are also used for building and grounds maintenance including landscape maintenance at all of the 19 lift stations and the main office building. Contract cleaning is used to take care of the main office building. Agency personnel will handle regular everyday sewer collection maintenance, treatment system operations and laboratory requirements along with the management of contractor services. It is a joint effort between the Board, Management and Staff to maintain fiscal responsibility.

Fringe Benefits and Salary

In 2007 the Personnel Committee recommended, and the Board of Directors approved, a new wage calculation policy. Staff followed the approved methodology and surveyed all comparator group cities' wages and benefits for positions similar to NBWA. The West Region CPI-U(Consumer Price Index) for 2019 is 3.1%. The Personnel Committee rounded the 3.1% down to 3.0%. The 2020-21 wages are increased by 3.0% as proposed by the Personnel Committee and approved by the Board of Directors.

The Agency retirement system is the Public Employee Retirement System (PERS). Employees pay their 6% contribution and have since 1995.

A report from the SDAO health insurance programs reported a projected increase of 18% for 2020-21. The Agency is keeping the same coverages as previous years with the deductibles at \$1500/\$3000. \$3,000.00 is set aside in the "Health Insurance Reserve" line to pay the Agency employees first \$500 deductible.

General Fund:

Total General Fund Resources are projected to be \$2,721,841.00 this year. The proposed General Fund Budget provides for the operation and maintenance of the wastewater treatment facility, 396,000 feet of sewer lines, 19 lift stations and the administration of the Agency. It also provides funds for future construction, equipment and system reserves to accommodate growth.

One key element of the General Fund is the "Cash Carry forward" line under Resources. It is felt that a minimum of \$200,000.00 is needed to cover the general operations expenses until the first user fees are collected. The "Cash Carry Forward" is projected to be \$1,000,000.00 based on trending with current fiscal year reports.

To accommodate the Agency operating essentials, sewer user fees were increased to \$24 per month on July 1, 2009. The increase added five dollars to the operating budget and one dollar to the Improvements and Replacement Reserve Fund. Sewer user fees were increased to \$27 per month on July 1, 2018. The \$3.00 per month increase is dedicated to the System Development Fund. With continued operational efficiency, there were no rate increases for 2020-2021 fiscal year budget for General Fund Operations.

The ad valorem property tax will remain at the maximum allowable of \$0.4088 per thousand dollars of assessed value and all of the tax money will be put into the System Development Fund to cover growth & capital improvement related upgrades to the treatment and sewer system.

Financial Highlights

Net Assets

The Agency's net assets increased by \$289,292.00 during the fiscal year to \$14,659,156.00 as of June 30, 2019.

Cash and Investments

The Agency maintains an investment account with the Oregon State Investment Pool. The Local Government Investment Pool has posted a rate decrease to 2% as March 11, 2020. The Agency has \$3.9 million dollars, in the System Development fund and the Improvements and Replacement fund, invested with the Local Government Investment Pool at this time.

System Development Fund:

The System Development Fund (SDF) is accumulated for capital system improvements, enhancements, and expansions. Revenues for the SDF are a transfer from the General Fund that includes \$11.00 per month user fees as well as all ad valorem taxes collected as per Resolutions 95-3, 98-2 and 97-1. This fund is only used for the "Capital Improvement List" projects. Board Resolution 95-3 established a \$4.00 per EDU per month dedication from the General Fund and Resolution 98-2 increased the dedication by \$1.00. In April 2018, Resolution 18-02 was adopted which increased the user fees to \$27.00 per EDU with the entire increase dedicated to the System Development Fund. The Board in Resolution 97-1 requires that all Ad Valorem Taxes collected be used to meet the 95-3/98-2 resolution requirements in addition to the 18-02. This year the Agency will transfer \$410,717.00 in property taxes to the SDF. The planned improvements during the upcoming fiscal year are highlighted within the SDF budget. The "Capital Improvement List" is reviewed every year and kept current.

Improvements & Replacements Reserve Fund:

The Improvements & Replacements (I&R) Reserve Fund accounts for the accumulation of funds for the purchase of major equipment and vehicles. As of July 1, 2009 three dollars (\$3) from each months user fee is dedicated to the Improvement & Replacement fund, therefore, \$139,536.00 will be transferred to the fund. The improvements and equipment replacements planned during the upcoming fiscal year are highlighted within the "I&R" budget.

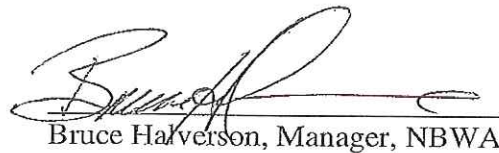
Budget Preparation and Financial Management:

The budget represents the cooperative financial, capital improvement and long range planning effort of the Board, Management and Agency staff. We have spent considerable effort in preparing a budget that addresses the service needs of the district for the upcoming year. As in past years, the budget continues to require all Agency personnel to observe strict fiscal responsibility. The budget will only work if the Agency continues to use the money wisely by making each dollar stretch while staying prepared for the many unknowns caused by emergencies, increased system use and State and Federal mandates.

Conclusion:

The agency relies on its 2014-2034 facility master plan as a guide and as always will continue to operate with fiscal sense. We will continue over the next 20 years to prioritize and complete these projects without the help of bonds or loans. It is estimated that user fee rates will only have to increase to \$33.00 per month (by 2034) and will be implemented in \$3.00 increments over the next 20 years. The first \$3.00/month/equivalent dwelling unit increase became effective July 1, 2018. The last increases are tentatively scheduled for July 1, 2024 and July 1, 2030. These increases will be dedicated to the System Development Fund not General Operations.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Bruce Halverson", written over a horizontal line.

Bruce Halverson, Manager, NBWA

Budget Officer

Copies of this budget are available for review at The Agency Office from 8:00 A.M. to 3:00 P.M. Monday through Friday and online at <https://nehalembaywastewater.org/>. I encourage district sewer customers to review the budget, ask questions, and provide their input.



Nehalem City Park Emergency Septic System

December 2019



GENERAL ENTERPRISE FUND ACCOUNT HIGHLIGHTS-RESOURCES

This "General Fund" represents the Sewer Collection, Wastewater Treatment Operations & Administration.

USER FEES

4006-User Fees: \$1,255,824.00 (\$27.00 per 3876 EDU X 12 months)

RV DUMP SITE FEES

4007-\$1,800.00 (\$5.00 per vehicle)

OTHER REVENUES

4004-Land Sales, 4008-Permit & Inspection, 4010-Lab Tests, 4020-Miscellaneous: \$13,500.00

TAX REVENUE

Tax Revenue was calculated using last year's assessment \$410,717.00

HISTORICAL DATA			GENERAL FUND RESOURCES DESCRIPTION 2020-2021 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20		PROPOSED 2020-21	APPROVED 2020-21	ADOPTED 2020-21
\$1,569,054	\$1,436,448	\$1,000,000	4100-Cash Carry Forward	\$1,000,000	\$1,000,000	\$1,000,000
\$16,241	\$15,255	\$15,000	4002-Previously Levied Taxes	\$15,000	\$15,000	\$15,000
\$24,771	\$38,567	\$20,000	4003-Account Interest	\$25,000	\$25,000	\$25,000
\$0	\$0	\$500	4004-County Land Sales	\$500	\$500	\$500
\$0	\$0	\$122,174	4005-OEM Homeland Security	\$0	\$0	\$0
\$1,094,924	\$1,216,310	\$1,247,724	4006-User Fees	\$1,255,824	\$1,255,824	\$1,255,824
\$1,814	\$2,084	\$1,800	4007-RV Dump Site Fees	\$1,800	\$1,800	\$1,800
\$3,271	\$1,628	\$2,000	4008-Permit/Inspection Fees	\$2,000	\$2,000	\$2,000
\$1,080	\$936	\$1,000	4010-Lab Tests	\$1,000	\$1,000	\$1,000
\$0	\$0	\$5,000	4011-TPUD Grant	\$0	\$0	\$0
\$9,562	\$14,626	\$7,500	4020-Miscellaneous Revenue	\$10,000	\$10,000	\$10,000
\$2,720,717	\$2,725,854	\$2,422,698	Total Resources Except Taxes	\$2,311,124	\$2,311,124	\$2,311,124
		\$398,754	Tax Necessary To Balance	\$410,717	\$410,717	\$410,717
\$355,437	\$397,640		Taxes Collected in Year Levied			
\$3,076,154	\$3,123,494	\$2,821,452	TOTAL RESOURCES	\$2,721,841	\$2,721,841	\$2,721,841



GENERAL ENTERPRISE FUND ACCOUNT HIGHLIGHTS-EXPENDITURES

BOARD DESIGNATED INSURANCE RESERVE

5992-Money budgeted as a reserve to cover Agency employee only deductible co-pay (\$500.00 Maximum/employee)

FUND TRANSFERS OUT

5996-To Improvement & Replacement Fund \$139,536.00 (\$3.00 per 3876 EDU X 12 months)
 5997-To System Development Fund \$410,717.00

Resolution 97-01 requires that all of the Tax Receipts of \$410,717.00 be transferred to the SDC Fund. This amount is equal to or exceeds the requirement of \$8.00 of each EDU dedicated to the SDC Fund.

(\$8.00 per 3876 EDU X 12 months=\$372,098.00)

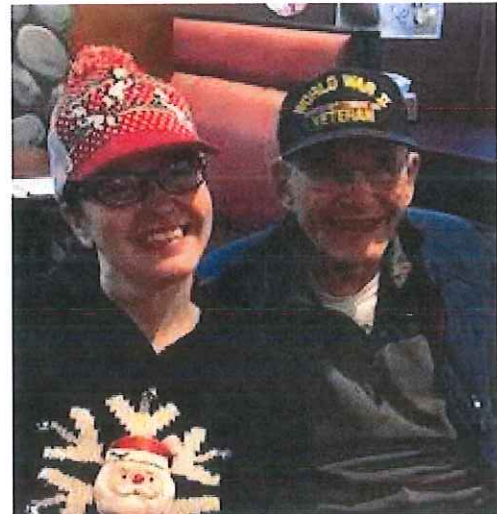
CONTINGENCY

Money available for emergencies.

The Board has asked that at least 4% of general fund budget be allotted to contingency.

(4% of \$2,721,841.00 = \$108,874 = minimum needed)

HISTORICAL DATA			GENERAL FUND EXPENDITURE DESCRIPTION 2020-2021 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20		PROPOSED 2020-21	APPROVED 2020-21	ADOPTED 2020-21
\$659	\$154	\$3,500	5992-Health Insurance Reserve	\$3,000	\$3,000	\$3,000
\$135,036	\$137,736	\$138,636	5996-To Improvement & Replacement Fund	\$139,536	\$139,536	\$139,536
\$375,864	\$397,794	\$398,754	5997-To System Development Fund	\$410,717	\$410,717	\$410,717
\$0	\$0	\$427,413	5999-Contingency	\$390,904	\$390,904	\$390,904
\$651,809	\$657,766	\$729,575	Personal Services	\$690,784	\$690,784	\$690,784
\$476,337	\$417,995	\$923,574	Materials and Services	\$886,900	\$886,900	\$886,900
		\$200,000	Unassigned Fund Balance	\$200,000	\$200,000	\$200,000
\$1,436,449	\$1,522,897		Audited Balance			
\$3,076,154	\$3,134,342	\$2,821,452	TOTAL REQUIREMENTS	\$2,721,841	\$2,721,841	\$2,721,841



GENERAL ENTERPRISE FUND ACCOUNT HIGHLIGHTS - PERSONAL SERVICES - SALARIES & EXPENSES

The Personnel Committee recommended and the Board of Directors approved a 3.0% COLA increase this year based on the West Urban Region CPI-U of 3.1% rounding down to 3.0%. Staff surveyed all North Oregon Coast Cities wages & benefits for similar to NBWA as per Board policy to keep salaries competitive. The survey shows the pay ranges are keeping up with after the range table adjustments were done five fiscal years ago. The Agency Health & Welfare insurance program shows a projected increase in premiums of 18% as reported by SDIS for 2020-2021. The NBWA changed the deductibles to \$1500/\$3000 five years ago and will make no changes. \$3500 will be left in the 5992 line as a reserve to cover Agency employee only deductible co-pay a(\$500 max/employee) if needed. Deductible per is \$1500/\$3000 and employee co-pay is \$25 per office visit.

Staffing levels will be for seven full time equivalent employees

HISTORICAL DATA			GENERAL FUND PERSONAL SERVICES 2020-2021 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20		PROPOSED 2020-21	APPROVED 2020-21	ADOPTED 2020-21
\$65,540	\$67,496	\$68,736	5003-Executive Assistant	\$0	\$0	\$0
\$110,170	\$103,522	\$106,632	5006-General Manager	\$109,824	\$109,824	\$109,824
\$62,181	\$63,773	\$65,460	5007-System Worker II	\$67,428	\$67,428	\$67,428
\$0	\$0	\$12,000	5008-Paid Overtime	\$12,000	\$12,000	\$12,000
\$63,427	\$64,758	\$65,460	5010-System Worker II	\$67,428	\$67,428	\$67,428
\$53,983	\$54,931	\$56,544	5011-Technician	\$58,248	\$58,248	\$58,248
\$48,692	\$52,883	\$58,677	5012-System Worker II	\$63,450	\$63,450	\$63,450
\$49,917	\$53,991	\$58,432	5013-Executive Assistant	\$63,196	\$63,196	\$63,196
\$453,910	\$461,354	\$491,941	TOTAL SALARIES	\$441,574	\$441,574	\$441,574

PERSONAL SERVICES PAYROLL EXPENSES						
\$454	\$461	\$500	5101-Unemployment 0.1%	\$500	\$500	\$500
\$121,409	\$119,989	\$140,000	5102-Health & Welfare	\$165,200	\$165,200	\$165,200
\$28,143	\$28,604	\$30,500	5103-FICA/Social Security 6.2%	\$27,378	\$27,378	\$27,378
\$5,689	\$5,122	\$6,800	5104-Workers Compensation	\$6,800	\$6,800	\$6,800
\$35,622	\$35,547	\$52,200	5105-PERS (15.92% & 7.67%)	\$42,929	\$42,929	\$42,929
\$6,582	\$6,689	\$7,134	5115-Medicare 1.45%	\$6,403	\$6,403	\$6,403
\$197,899	\$196,412	\$237,134	TOTAL PAYROLL EXPENSES	\$249,210	\$249,210	\$249,210
\$651,809	\$657,766	\$729,075	TOTAL PERSONAL SERVICES	\$690,784	\$690,784	\$690,784
7	7	7	Total Full-Time Equivalents (FTE)	6	6	6

GENERAL ENTERPRISE FUND ACCOUNT HIGHLIGHTS - MATERIALS AND SERVICES

UTILITIES

5201-Electricity: Electricity use breakdowns as follows: 45% lift stations, 50% treatment plant, & 5% Administration Building. The budgeted \$45,000 should be sufficient to cover costs.

5202-Water: Water is paid to Nehalem, Manzanita, NKN & Tideland Water Districts.

5203-Garbage: no increase.

5204-Telephone/Cell Phone: Our cell phone provider is Verizon on a government account. No change.

5206-Propane: Operation of lift station generators during power outages & weekly testing.

HISTORICAL DATA			UTILITIES 2020-2021 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20		PROPOSED 2020-21	APPROVED 2020-21	ADOPTED 2020-21
\$41,856	\$41,249	\$45,000	5201-Electricity	\$45,000	\$45,000	\$45,000
\$6,441	\$6,622	\$6,500	5202-Water	\$7,000	\$7,000	\$7,000
\$833	\$861	\$900	5203-Garbage	\$900	\$900	\$900
\$8,724	\$8,515	\$10,000	5204-Telephone/Cell Phone	\$10,000	\$10,000	\$10,000
\$326	\$162	\$4,000	5206-Propane	\$4,000	\$4,000	\$4,000
\$58,180	\$57,409	\$66,400	TOTAL UTILITIES	\$66,900	\$66,900	\$66,900

EXPENSES

5302-Schools/Training: This line is used for the certification training for employees & costs for seminars.

5303-Elections/Legal Notices: All advertising will be from this line including the required budget process public notices. Elections for Director Positions #3, #4 and #5 occur in 2021.

5304-Travel/Auto: No changes.

5306-Taxes/Licenses: CDL's, required certificates & permit payments, county recording fees, etc. Any Oregon State & Federal permits are paid from this line.

5307-Bank, Square & One Call Fees: All bank fees and one call services for line locations.

5309-Software/Computer Expenses: Computer related maintenance software updates & support expense
A purchase of one new computer for the Finance system to increase online security and allow for web hosting, and more payment options for customers

HISTORICAL DATA			EXPENSES 2020-2021 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-2020		PROPOSED 2020-21	APPROVED 2020-21	ADOPTED 2020-21
\$4,046	\$10,547	\$10,000	5302-Schools/Training	\$10,000	\$10,000	\$10,000
\$1,589	\$605	\$2,500	5303-Elections/Legal Notices	\$2,500	\$2,500	\$2,500
\$2,367	\$2,539	\$3,000	5304-Travel Expenses	\$3,000	\$3,000	\$3,000
\$8,174	\$7,671	\$10,000	5306-Taxes/Licenses/Certificates/C	\$10,000	\$10,000	\$10,000
\$3,019	\$2,767	\$3,500	5307-Bank, Square, One Call Fees	\$5,000	\$5,000	\$5,000
\$5,015	\$9,147	\$30,000	5309-Software/Computer Expenses	\$30,000	\$30,000	\$30,000
\$24,210	\$33,276	\$59,000	TOTAL EXPENSES	\$60,500	\$60,500	\$60,500

GENERAL ENTERPRISE FUND ACCOUNT HIGHLIGHTS - MATERIALS AND SERVICES

SUPPLIES

5401-Office Supplies: Reflects historical data.

5402-Professional Clothing Supplies: Uniforms, rain gear, gloves & all required protective equipment.

5403-First Aid/Safety: All first aid items, safety items & training. Increased to accommodate COVID-19 supplies

5404-Postage: For all postage and postage related costs.

5405-Laboratory Supplies: Lab testing materials/chemicals & paper products for the treatment facility.

5406-Chemicals: The chemicals are used in the disinfection process at the treatment plant. In 2020, we converted from Chlorine to Sodium Hypochlorite & Sodium Bisulfite

5407-Disaster Preparedness-Expenses related to preparing for natural disasters i.e. water, food. Also, any expenses for the emergency septic systems not covered by the T-PUD grants.

HISTORICAL DATA			SUPPLIES 2020-2021 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20		PROPOSED 2020-21	APPROVED 2020-21	ADOPTED 2020-21
\$4,453	\$6,070	\$10,000	5401-Office Supplies	\$10,000	\$10,000	\$10,000
\$1,788	\$1,486	\$2,500	5402-Professional Clothing Supplies	\$2,500	\$2,500	\$2,500
\$2,620	\$2,131	\$4,000	5403-First Aid/Safety	\$10,000	\$10,000	\$10,000
\$5,217	\$5,250	\$5,500	5404-Postage	\$6,000	\$6,000	\$6,000
\$3,501	\$2,949	\$3,000	5405-Laboratory Supplies	\$4,000	\$4,000	\$4,000
\$36,375	\$22,728	\$50,000	5406-Chemicals/Chlorine	\$50,000	\$50,000	\$50,000
\$0	\$1,415	\$45,000	5407-Disaster Preparedness Supplies	\$75,000	\$75,000	\$75,000
\$53,954	\$42,029	\$120,000	TOTAL SUPPLIES	\$157,500	\$157,500	\$157,500

CONTRACT SERVICES (OUTSIDE SERVICES)

5501-Legal Services: For attorney services.

5502-Auditing Services: Quoted price from auditor.

5505-Survey & Engineering: For incidental engineering not covered by the Improvement & Replacement Fund and System Development Fund. Engineering for GIS Project.

5506-Contract Services: One temporary helper for projects. (Seasonal, GIS, and FOG programs)

5507-OEM Homeland Security Grant Expenses-A multi-jurisdictional grant was submitted. NBWA is administrator, if grant is awarded.

5508- T-PUD Grant for Emergency Septic Systems Project.

HISTORICAL DATA			CONTRACT SERVICES 2020-2021 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20		PROPOSED 2020-21	APPROVED 2020-21	ADOPTED 2020-21
\$300	\$0	\$5,000	5501-Legal Services	\$5,000	\$5,000	\$5,000
\$9,250	\$9,250	\$10,000	5502-Audit/Accounting Services	\$10,000	\$10,000	\$10,000
\$15,620	\$2,245	\$30,000	5505-Survey & Engineering	\$30,000	\$30,000	\$30,000
\$892	\$0	\$70,000	5506-Contract Services	\$70,000	\$70,000	\$70,000
\$0	\$0	\$122,174	5507-OEM Homeland Security Grant	\$0	\$0	\$0
\$0	\$0	\$5,000	5508-T-PUD Grant	\$0	\$0	\$0
\$26,062	\$11,495	\$242,174	TOTAL CONTRACT SERVICES	\$115,000	\$115,000	\$115,000

GENERAL ENTERPRISE FUND ACCOUNT HIGHLIGHTS - MATERIALS AND SERVICES

MAINTENANCE AND REPAIRS

5601-Vehicle Repair & Supply: Gas/Oil/Tires/Parts & Supplies for vehicles.

5603-Building/Grounds Expenses: Covers building/grounds maintenance & materials/supplies around all the lift stations, plant, warehouse, and admin building. Cleaning of the admin building.

5605-Maintenance, Collection System: Maintenance of the sewer system including the contracting of line repairs. Sewer saddle expenses are part of this line.

5606-Maintenance, Lift Stations: Maintenance & materials of all lift stations including building lift stations.

5607-Maintenance, Treatment Plant: Maintenance on the treatment plant equipment, herbicide application and irrigation process. Increased to cover costs for adding rock to the River Levee.

HISTORICAL DATA			MAINTENANCE & REPAIRS 2020-2021 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20		PROPOSED 2020-21	APPROVED 2020-21	ADOPTED 2020-21
\$27,812	\$32,833	\$45,000	5601-Vehicle Expenses	\$45,000	\$45,000	\$45,000
\$17,393	\$57,307	\$100,000	5603-Building/Grounds Expenses	\$115,000	\$115,000	\$115,000
\$81,200	\$43,982	\$80,000	5605-Maintenance Collection System	\$100,000	\$100,000	\$100,000
\$65,663	\$64,522	\$75,000	5606-Maintenance Lift Stations	\$75,000	\$75,000	\$75,000
\$85,722	\$35,807	\$85,000	5607-Maintenance Treatment Plant	\$100,000	\$100,000	\$100,000
\$277,790	\$234,451	\$385,000	TOTAL MAINTENANCE & REPAIRS	\$435,000	\$435,000	\$435,000

BOARD OF DIRECTORS

5701-Board Expense: Coffee, tea, creamer, sugar, TV cable, flowers sent by Board, luncheon meetings with the Manager & other smaller miscellaneous expenses of the Board

5702-Travel & Lodging: Costs attributed to use of private vehicles by the Board, conference lodging and all meals. The SDAO Conference is in SunRiver in 2021.

5704-Schools & Training: Registration for Board members to attend educational opportunities & meetings.

HISTORICAL DATA			BOARD OF DIRECTORS 2020-2021 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20		PROPOSED 2020-21	APPROVED 2020-21	ADOPTED 2020-21
\$3,722	\$4,517	\$5,500	5701-Board Expense	\$6,000	\$6,000	\$6,000
\$270	\$907	\$4,000	5702-Travel & Lodging	\$4,000	\$4,000	\$4,000
\$920	\$1,122	\$1,500	5704-Schools & Training	\$2,000	\$2,000	\$2,000
\$4,912	\$6,546	\$11,000	TOTAL BOARD OF DIRECTORS	\$12,000	\$12,000	\$12,000

INSURANCE: 5801 & 5802: Liability Insurance & deductible. Costs set by SDIS.

HISTORICAL DATA			INSURANCE 2020-2021 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20		PROPOSED 2020-21	APPROVED 2020-21	ADOPTED 2020-21
\$31,228	\$32,595	\$35,000	5801-Liability Insurance	\$35,000	\$35,000	\$35,000
\$0	\$0	\$5,000	5802-Claims Deductible	\$5,000	\$5,000	\$5,000
\$31,228	\$32,595	\$40,000	TOTAL INSURANCE	\$40,000	\$40,000	\$40,000
\$476,336	\$417,801	\$864,574	TOTAL MATERIALS & SERVICES	\$886,900	\$886,900	\$886,900

GENERAL ENTERPRISE FUND - TOTALS PERSONAL SERVICES/ MATERIALS AND SERVICES

HISTORICAL DATA			GENERAL FUND EXPENDITURES MATERIALS & SERVICES	BUDGET FOR NEXT YEAR		
ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20		PROPOSED 2020-21	APPROVED 2020-21	ADOPTED 2020-21
\$453,910	\$461,354	\$491,941	TOTAL SALARIES	\$441,574	\$441,574	\$441,574
\$197,899	\$196,412	\$237,134	TOTAL PAYROLL EXPENSES	\$249,210	\$249,210	\$249,210
\$651,809	\$657,766	\$729,075	TOTAL PERSONAL SERVICES	\$690,784	\$690,784	\$690,784
\$58,181	\$61,100	\$66,400	UTILITIES	\$66,900	\$66,900	\$66,900
\$24,210	\$42,500	\$59,000	EXPENSES	\$60,500	\$60,500	\$60,500
\$53,954	\$85,000	\$120,000	SUPPLIES AND SERVICES	\$157,500	\$157,500	\$157,500
\$26,062	\$182,174	\$242,174	CONTRACT SERVICES	\$115,000	\$115,000	\$115,000
\$277,790	\$365,000	\$385,000	MAINTENANCE AND REPAIRS	\$435,000	\$435,000	\$435,000
\$4,911	\$11,000	\$11,000	BOARD OF DIRECTORS	\$12,000	\$12,000	\$12,000
\$31,228	\$40,000	\$40,000	INSURANCE	\$40,000	\$40,000	\$40,000
\$476,336	\$786,774	\$923,574	TOTAL MATERIALS AND SERVICES	\$886,900	\$886,900	\$886,900

Event Feed

SocialWall



John Handler

Feb 7, 2020

Shared from Welcoming & Keynote Speaker



2020 SDAO Annual Conference



Dave Harley owner & Board Member of NBWA

IMPROVEMENT & REPLACEMENT RESERVE FUND

2020-2021 BUDGET

HISTORICAL DATA			RESOURCES 2020-2021 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20		PROPOSED 2020-21	APPROVED 2020-21	ADOPTED 2020-21
\$897,233	\$826,054	\$900,000	4100-Cash Carry Forward	\$900,000	\$900,000	\$900,000
\$13,806	\$22,406	\$9,000	4003-Account Interest	\$10,500	\$10,500	\$10,500
\$135,036	\$137,736	\$138,636	4018-Transfer from General Fund	\$139,536	\$139,536	\$139,536
\$1,046,075	\$986,196	\$1,047,636	TOTAL RESOURCES	\$1,050,036	\$1,050,036	\$1,050,036

5991 - VEHICLES: None

5992 - EQUIPMENT: Purchases are: Two E-One pump set-ups for Nehalem Point (\$9,000), two pumps for Wheeler North (\$40,000), two pumps for Bayside South (\$30,000), and a new Traveler for Irrigation (\$29,000).

5993 - STATE/FEDERAL COMPLIANCE REQUIREMENTS: \$20,000 for any State or Federal requirements.

This includes the costs of any studies or engineering fees to complete these requirements.

5994 - BUILDING IMPROVEMENTS: HVAC System-Administration Building (\$20,000)

HISTORICAL DATA			REQUIREMENTS 2020-2021 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20		PROPOSED 2020-21	APPROVED 2020-21	ADOPTED 2020-21
\$0	\$0	\$0	5991-Vehicles	\$0	\$0	\$0
\$31,021	\$0	\$38,500	5992-Equipment	\$108,000	\$108,000	\$108,000
\$0	\$0	\$20,000	5993-State/Federal Compliance	\$20,000	\$20,000	\$20,000
\$189,000	\$0	\$20,000	5994-Building Improvements	\$20,000	\$20,000	\$20,000
\$220,021	\$0	\$78,500	Total Capital Outlay	\$148,000	\$148,000	\$148,000
			RESERVED FOR FUTURE EXPENDITURES			
\$826,054	\$986,196	\$969,136	5998-Assigned Fund Balance	\$902,036	\$902,036	\$902,036
\$1,046,075	\$986,196	\$1,047,636	TOTAL REQUIREMENTS	\$1,050,036	\$1,050,036	\$1,050,036

This fund was originally authorized by ORS 294.525 and established by Resolution #88-3 on 5-18-88 and re-established in 1998 by Resolution #98-8 for the purposes of setting up a reserve fund for purchase of capital equipment items. The fund name was changed by Resolution 2008-1 & re-established. Resolution 2018-01 passed in March 2018 re-established the fund. The next review will be in 2028.



2014 FACILITIES PLAN
CAPITAL IMPROVEMENT PROJECTS
2020-2021 BUDGET YEAR

IMPROVEMENTS	COST ESTIMATE	ACTUAL COST	YEAR
Administration Building Force Main	\$2,800,000.00	\$2,252,045.41	Completed
Fire Station/City Park Pump Station Upgrades	\$210,000.00	\$58,245.56	Completed
Administration Building Pump Station Upgrade	\$260,000.00	\$95,300.00	Completed
Bayside North Pump Upgrade	\$20,000.00	\$14,620.90	Completed
Irrigation Equipment	\$100,000.00		Ongoing
Dean's Point Pump Station Upgrade	\$290,000.00	\$19,422.33	2018-2023
Wheeler North Pump Station Upgrade with Force Main	\$560,000.00		2018-2023
Biosolids Project	\$700,000.00		2018-2023
Building Pump Station Improvements & Spare Parts	\$135,000.00		2018-2023
Neah-Kah-Nie Pump Station Upgrade	\$220,000.00		2018-2023
Administration Building Roof Replacement	\$100,000.00	\$18,850.00	Completed
Fork Island Pump Station Upgrade	\$280,000.00		2023-2028
Liars Lair Inflow Mitigation	\$30,000.00		2023-2028
Anglers Acres Inflow Mitigation	\$30,000.00		2023-2028
Nehalem Road I & I Mitigation/Repair	\$200,000.00		2023-2028
Building Pump Station Improvements	\$150,000.00		2023-2028
Lagoon Flow Transfer Improvements	\$20,000.00		2023-2028
RV Dump Station Improvements**	\$5,000.00	\$0.00	Completed
Effluent Irrigation Pumping	\$160,000.00		2028-2034
Fork Island Force Main Replacement Study	\$30,000.00		2028-2034
Neptune Way Pump Station Decommission	\$25,000.00		2028-2034
Effluent Disinfection Improvements	\$350,000.00	\$180,000.00	Completed
Wheeler South Pump Station Rehabilitation	\$240,000.00		2028-2034
System Wide I & I Repairs and Stubs to Vacant Lots	\$200,000.00		Ongoing
TOTAL	\$7,115,000.00	\$2,458,484.20	

**Improvements done in-house & completed under General Fund Maintenance-Treatment Plant.



SYSTEM DEVELOPMENT RESERVE FUND

2020-2021 BUDGET

Resources:

4013-25 EDU's X \$4,258.00 (current SDC) = \$106,450.00

HISTORICAL DATA			RESOURCES 2020-2021 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20		PROPOSED 2020-21	APPROVED 2020-21	ADOPTED 2020-21
\$2,011,416	\$2,381,679	\$2,500,000	4100-Cash Carry Forward	\$2,500,000	\$2,500,000	\$2,500,000
\$36,804	\$64,965	\$30,000	4003-Account Interest	\$30,000	\$30,000	\$30,000
\$98,572	\$95,565	\$106,450	4013-System Development Charge	\$106,450	\$106,450	\$106,450
\$375,864	\$387,140	\$398,754	4016-Transfer from General Fund	\$410,717	\$410,717	\$410,717
\$2,522,656	\$2,929,349	\$3,035,204	TOTAL RESOURCES	\$3,047,167	\$3,047,167	\$3,047,167

Outside Services: Engineering & Design + Project Management (\$220,000.00) including Biosolids Project Engineering

Total Outside Services - \$220,000.00

Collection System Improvements: System-wide I & I Repairs

Total Collection System Improvements = \$200,000

Treatment Plant Improvements: Biosolids Project (\$700,000), Effluent Replacement Pump (\$60,000)

Total Treatment Plant Improvements = \$760,000.00

Building Improvements: None

Total Building Improvements = \$0.00

Planned Reserve: This line will be used for accumulation of monies to perform all the requirements of the Facility Master Plan through 2034.

Total Planned Reserve = \$1,867,167

HISTORICAL DATA			REQUIREMENTS 2020-2021 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20		PROPOSED 2020-21	APPROVED 2020-21	ADOPTED 2020-21
\$71,320	\$20,751	\$560,000	5991-Treatment Plant Improvements	\$760,000	\$760,000	\$760,000
\$0	\$0	\$0	5992-Building Improvements	\$0	\$0	\$0
\$34,009	\$1,570	\$220,000	5993-Outside Service	\$220,000	\$220,000	\$220,000
\$35,648	\$23,875	\$175,000	5995-Collection System Improve	\$200,000	\$200,000	\$200,000
\$140,977	\$46,196	\$955,000	TOTAL CAPITAL OUTLAY	\$1,180,000	\$1,180,000	\$1,180,000
\$2,381,679	\$2,883,153	\$2,080,204	5998-Committed Fund Balance	\$1,867,167	\$1,867,167	\$1,867,167
\$2,522,656	\$2,929,349	\$3,035,204	TOTAL REQUIREMENTS	\$3,047,167	\$3,047,167	\$3,047,167

This fund is authorized by ORS 294.525 & established by Resolution #94-10 on 7-20-94 & re-established in 2004 by Resolution #04-05 & again in 2014 by Resolution #14-2 for the purposes of financing future improvements to the system. Review of this fund will take place in June 2024.

A public meeting of the Board of Directors will be held on June 17, 2020 at 7:00 pm via Teleconference 1-844-648-1102 conference ID 767-991-761. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2020 as approved by the Nehalem Bay Wastewater Agency Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained online at www.nehalembywastewater.org. or by contacting the office. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. If different, the major changes and their effect on the budget are explained below

Contact:	Telephone:	Email:
Bruce Halverson, Manager	503-368-5125	nbwa2@nehalem.tel.net

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount	Adopted Budget	Approved Budget
	2018-2019	2019-2020	2020-2021
Beginning Fund Balance/Net Working Capital	\$4,644,181	\$4,400,000	\$4,400,000
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	\$1,331,149	\$1,366,474	\$1,377,074
Federal, State and all Other Grants, Gifts, Allocations and Donations	\$0	\$132,174	\$0
Revenue from Bonds and Other Debt	\$0	\$0	\$0
Interfund Transfers / Internal Service Reimbursements	\$535,530	\$537,390	\$550,253
All Other Resources Except Current Year Property Taxes	\$141,193	\$74,500	\$81,000
Current Year Property Taxes Estimated to be Received	\$397,640	\$398,754	\$410,717
Total Resources	\$7,049,693	\$6,909,292	\$6,819,044

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	\$657,766	\$729,575	\$690,784
Materials and Services	\$786,774	\$928,574	\$886,900
Capital Outlay	\$46,196	\$1,033,500	\$1,328,000
Debt Service	\$0	\$0	\$0
Interfund Transfers	\$535,530	\$537,390	\$550,253
Contingencies	\$0	\$427,413	\$390,904
Special Payments	\$154	\$3,500	\$3,000
Unappropriated Ending Balance and Reserved for Future Expenditure	\$5,023,273	\$3,249,340	\$2,969,203
Total Requirements	\$7,049,693	\$6,909,292	\$6,819,044

**FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE)
BY ORGANIZATIONAL UNIT OR PROGRAM ***

Name of Organizational Unit or Program FTE for that unit or program			
Wastewater Collection and Treatment	7,049,693	\$6,909,292	6,819,044
FTE	7	7	6
Total Requirements	7,049,663	\$6,909,292	6,819,044
Total FTE	7	7	6

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING

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PROPERTY TAX LEVIES

	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
	2017-2018	2018-2019	2019-2020
Permanent Rate Levy (rate limit 0.4088 per \$1,000)	0.4088	0.4088	0.4088
Local Option Levy	0	0	0
Levy For General Obligation Bonds	0	0	0

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$0	\$0
Other Bonds	\$0	\$0
Other Borrowings	\$0	\$0
Total	\$0	\$0

RESOLUTION 2020-03

WHEREAS, certain service charges established by the NEHALEM BAY WASTEWATER AGENCY for use of the sewer system have not been paid when due,

IT IS THEREFORE RESOLVED by the Board of Directors of the NEHALEM BAY WASTEWATER AGENCY to hereby certify to the Assessor of Tillamook County, Oregon the following listed charges owed for sewer services provided by the Authority. These charges are to be added to the tax levy for fiscal year 2020-2021, as provided by ORS 454.225. The amount of each property owner's delinquency shall be charged only against the property owned by him as shown in the following list:

DELINQUENT AMOUNT TO JUNE 30, 2020 DEPOSIT TO GENERAL FUND

NUMBER	DELINQUENT AMOUNT	CERTIFICATION FEE	TOTAL CERTIFIED
#1	\$235.84	\$50.00	\$285.84
#2	\$339.02	\$50.00	\$389.02
#3	\$339.02	\$50.00	\$389.02
#4	\$339.02	\$50.00	\$389.02
#5	\$1,695.12	\$50.00	\$1,745.12
#6	\$165.55	\$50.00	\$215.55
#7	\$169.80	\$50.00	\$219.80
#8	\$339.02	\$50.00	\$389.02
#9	\$336.47	\$50.00	\$386.47
#10	\$336.47	\$50.00	\$386.47
#11	\$672.95	\$50.00	\$722.95
#12	\$426.83	\$50.00	\$476.83
#13	\$336.47	\$50.00	\$386.47
#14	\$327.26	\$50.00	\$377.26
#15	\$163.63	\$50.00	\$213.63
#16	\$427.74	\$50.00	\$477.74
#17	\$333.94	\$50.00	\$383.94
TOTALS	\$6,984.15	\$850.00	\$7,834.15

DESCRIPTIONS

#1	MARYANN JACQUEZ 1424 ROBLES DR CHULA VISTA CA 91911	2N 10 2BC Tax Lot 3100 Blk - Lot -	\$285.84 (#2810)
#2	JOSIE HAYES (FARLEY) PO BOX 903 ROCKAWAY BEACH, OR 97136-0903	2N 10 2BC Tax Lot 2502 Blk - Lot -	\$389.02 (#408798)

#3	JOHN FUGATT 14311 RIVIERA DR HUNTINGTON BEACH CA 92647	2N 10 2BD Tax Lot 601 Blk - Lot -	\$389.02 (#391263)
#4	JOHN FUGATT 14311 RIVIERA DR HUNTINGTON BEACH CA 92647	2N 10 2BD Tax Lot 600 Blk - Lot -	\$389.02 (#15209)
#5	JOHN FUGATT 14311 RIVIERA DR HUNTINGTON BEACH CA 92647	2N 10 2CA Tax Lot 800 Blk - Lot -	\$1,745.21 (#17591)
#6	DAVID & LINDA GOMEZ PO BOX 3013 BAY CITY OR 97017-3013	2N 10 2CB Tax Lot 3100 Blk - Lot -	\$215.55 (#18947)
#7	ANTHONY STRATAKOS CHRYSSA MARAGOS 34 JENNIE LN EDGARTOWN MA 02539	3N 10 20 CD Tax Lot 5500 Blk 6 Lot 20	\$219.80 (#118580)
#8	RICHARD & SHARON MARSH 9365 DEWOLF RD NEHALEM OR 97131	3N 10 20dc Tax Lot 1409 Blk - Lot - 10	\$389.02 (#399276)
#9	MARK STINNETT 36450 PACIFIC PALISAIDES PL NEHALEM, OR 97131-9665	3N 10 28B Tax Lot 1102 Blk - Lot - Parcel 1	\$386.47 (#393168)
#10	RUSSELL & BRIGID BOWEN 35571 SCHOONER WAY NEHALEM, OR 97131-9643	3N 10 28CA Tax Lot 3300 Blk - Lot 17	\$386.47 (#63004)
#11	ROSS & BEVERLY MILES PO BOX 61427 VANCOUVER WA 98663	3N 10 28DB Tax Lot 2300 Blk - Lot -	\$722.95 (#293211)
#12	IMOGENE CAMELLI 35235 BAYSIDE GARDENS RD NEHALEM OR 97131	3N 10 28 DC Tax Lot 600 Blk - Lot -	\$476.83 (68802)
#13	ROGER CROSTA PO BOX 204 MANZANITA, OR 97130-0204	3N 10 28DD Tax Lot 1100 Blk - Lot - Parcel 2	\$386.47 (#397176)

#14	RUSS GIBB PO BOX 1828 BATTLEGROUND WA 98604	3N 10 29AA Tax Lot 407 Blk - Lat -	\$377.26 (#409667)
#15	JOHN VOGEL PO BOX 443 MANZANITA OR 97130-0443	3N10 29AB Tax Lot 9000 Blk 3 Lot 4	\$213.63 (#94551)
#16	JAMES HOLLOWAY PO BOX 616 MANZANITA OR 97130-0616	3N 10 29 BA Tax Lot 8100 Blk - Lot -	\$477.74 (#92660)
#17	MICHAEL ECKSTEIN PO BOX 763 SANDY, OR 97055-0763	3N 10 33AB Tax Lot 1700 Blk - Lot - 16	\$383.94 (#390318)

PASSED by the Board of Directors this 17th day of June, 2020



 Mike Sims, Chairman

ATTEST:


 Bruce Halverson, Manager

Note: The numbers in the parenthesis are the Tillamook County Tax Assessor Account numbers

RESOLUTION 2020-04

ADOPTION OF 2020-2021 BUDGET

WHEREAS, the 2020-2021 budget was prepared by the Budget Officer and presented to the Nehalem Bay Wastewater Agency (NBWA) Budget Committee at their May 6, 2020 meeting; and


WHEREAS, the NBWA Budget Committee moved, seconded and approved the 2020-2021 Budget by a voice vote at their meeting; and

WHEREAS, since that time, only lawful changes have been made to that approved budget by the Budget Officer.

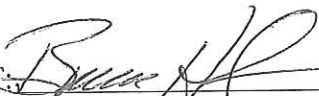
BE IT THEREFORE RESOLVED, that the Board of Directors of the NBWA hereby adopts the 2019-2020 budget approved by the Budget Committee in the aggregate amount of \$6,819,044.00

BE IT FINALLY RESOLVED, that the NBWA Budget Officer be directed to file a copy of the approved budget, including this Resolution, with Tillamook County Clerk and Tillamook County Assessor on or before July 15, 2020.

ADOPTED by the Board of Directors of the Nehalem Bay Wastewater Agency, at their regularly scheduled meeting, this 17th day of June, 2020.

BY: 

Mike Sims, Chairman

ATTEST: 

Bruce Halverson, Manager

RESOLUTION 2020-05

APPROPRIATION OF FUNDS OF THE 2020-2021 BUDGET

WHEREAS, the 2020-2021 budget was adopted by the Nehalem Bay Wastewater Agency (NBWA) Board of Directors by their passage of Resolution 2020-04; and

WHEREAS, appropriations for the fiscal year beginning July 1, 2020 must be made to individual fund accounts.

BE IT THEREFORE RESOLVED, that the categories shown below are hereby appropriated as follows:

GENERAL FUND

Personal Services	\$690,784
Materials & Services	\$886,900
Capital Outlay/Special Reserve	\$3,000
Fund Transfers	\$550,253
Contingencies	\$390,904
	<hr/>
	\$2,521,841

BOND FUND

Debt Service	\$0
	<hr/>
	\$0

SYSTEM DEVELOPMENT FUND

Capital Outlay	\$1,180,000
	<hr/>
	\$1,180,000


IMPROVEMENT & REPLACEMENTS FUND

Capital Outlay	\$148,000
	<hr/>
	\$148,000

TOTAL APPROPRIATION	\$3,849,841
TOTAL NONAPPROPRIATED	\$2,969,203
TOTAL BUDGET	\$6,819,044

BE IT FINALLY RESOLVED, that the NBWA Budget Officer be directed to file a copy of the approved budget, including this Resolution, with the Tillamook County Clerk and Tillamook County Assessor on or before July 15, 2020.

ADOPTED by the Board of Directors of the Nehalem Bay Wastewater Agency, at their regularly scheduled meeting, this 17th day of June, 2020.

BY: 
Mike Sims, Chairman

ATTEST: 
Bruce Halverson, Manager

RESOLUTION 2020-06

IMPOSING & LEVYING TAXES FOR THE 2020-2021 BUDGET

WHEREAS, the 2020-2021 budget was adopted by the Nehalem Bay Wastewater Agency (NBWA) Board of Directors by their passage of Resolution 2020-04; and

WHEREAS, taxes for the fiscal year beginning July 1, 2020 must be levied.

BE IT THEREFORE RESOLVED, that the Board of Directors of the NBWA hereby imposes the taxes provided for in the 2020-2021 budget at the rate of \$0.4088 per \$1000 of assessed value for general operations and that these taxes are hereby levied on the assessed value of all taxable property within the NBWA as of one (1) a.m., July 1, 2020

General Operating Levy	\$0.4088/1000
------------------------	---------------

BE IT FINALLY RESOLVED, that the NBWA Budget Officer be directed to file a copy of the approved budget, including this Resolution, with the Tillamook County Clerk and Tillamook County Assessor on or before July 15, 2020.

ADOPTED by the Board of Directors of the Nehalem Bay Wastewater Agency, at their regularly scheduled meeting, this 17th day of June, 2020.

BY: _____

Mike Sims, Chairman

ATTEST: _____

Bruce Halverson, Manager

RESOLUTION 2020-07

IMPOSING & CATEGORIZING TAXES FOR THE 2020-2021 BUDGET

WHEREAS, the 2020-2021 budget was adopted by the Nehalem Bay Wastewater Agency (NBWA) Board of Directors by their passage of Resolution 2020-04; and

WHEREAS, taxes for the fiscal year beginning July 1, 2020 must be categorized.

BE IT THEREFORE RESOLVED, that the Board of Directors of the NBWA hereby categorize the taxes provided for in the 2020-2021 budget as follows:

GENERAL GOVERNMENT


General Operating Levy \$0.4088/1000

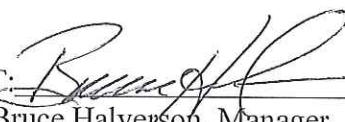
NON-LIMITED

Delinquent User Fees **\$7,834.15**
(Certified to Assessor for Collection with Property Taxes)

BE IT FINALLY RESOLVED, that the NBWA Budget Officer be directed to file a copy of the approved budget, including this Resolution, with the Tillamook County Clerk and Tillamook County Assessor on or before July 15, 2020.

ADOPTED by the Board of Directors of the Nehalem Bay Wastewater Agency, at their regularly scheduled meeting, this 17th day of June, 2020.

BY: 
Mike Sims, Chairman

ATTEST: 
Bruce Halverson, Manager

**Notice of Property Tax and Certification of Intent to Impose a
Tax, Fee, Assessment or Charge on Property**
To assessor of Tillamook County

**FORM LB-50
2020-2021**

Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

Check here if this is
an amended form.

The Nehalem Bay Wastewater Agency has the responsibility and authority to place the following property tax, fee, charge or assessment
District Name

on the tax roll of Tillamook County. The property tax, fee, charge or assessment is categorized as stated by this form.
County Name

PO Box 219	Nehalem	OR	97131	06/17/2020
Mailing Address of District	City	State	ZIP code	Date
Bruce Halverson	Manager	503-368-5125	<u>nbwa2@nehalemte1.net</u>	
Contact Person	Title	Daytime Telephone	Contact Person E-Mail	

CERTIFICATION - You must check one box if your district is subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TAXES TO BE IMPOSED

		Subject to General Government Limits Rate -or- Dollar Amount	
1. Rate per \$1,000 or Total dollar amount levied (within permanent rate	1	0.4088	Excluded from Measure 5 Limits
2. Local option operating tax	2	0	
3. Local option capital project tax	3	0	
4. City of Portland Levy for pension and disability obligations	4	0	
5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	5a.	0	Dollar Amount of Bond Levy
5b. Levy for bonded indebtedness from bonds approved by voters on or after October 6, 2001	5b.	0	
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b)	5c.	0	

PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000	6	0.4088
7. Election date when your new district received voter approval for your permanent rate limit	7	
8. Estimated permanent rate limit for newly merged/consolidated district	8	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES*

Description	ORS Authority**	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1 Non-Ad-Valorem Taxes	454.225		\$7,834.15
2			

*If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

**The ORS authority for putting these assessments on the roll must be completed if you have an entry in Part IV.

Worksheet for Allocating Bond Taxes

Debt service requirements for bonds approved prior to October 6, 2001 (including advanced refunding issues):

	Principle	Interest	Total
Bond Issue 1			0.00
Bond Issue 2			0.00
Bond Issue 3			0.00
		Total A	0.00

Debt service requirements for bonds approved on or after October 6, 2001 (including advanced refunding issues):

	Principle	Interest	Total
Bond Issue 1			0.00
Bond Issue 2			0.00
Bond Issue 3			0.00
		Total B	0.00
		Total Bond (A + B)	0.00

Total Bonds

Total A	=	<u>0</u>	=	Allocation %	X	Bond Levy	=	<u>#DIV/0!</u>	(enter on line 5a on the front)
Total A + B	=	<u>0</u>		<u>#DIV/0!</u>	%	<u>0</u>			
Total B	=	<u>0</u>	=	Allocation %	X	Bond Levy	=	<u>#DIV/0!</u>	(enter on line 5b on the front)
Total A + B	=	<u>0</u>		<u>#DIV/0!</u>	%	<u>0</u>			
						Total Bond Levy	=	<u><u>#DIV/0!</u></u>	(enter on line 5c on the front)

Example - Total Bond Levy = \$5,000

Debt service requirements for bonds approved prior to October 6, 2001 (including advanced refunding issues):

		Principle	Interest	Total
Bond A:	Bond Issue 1	5,000.00	500.00	5,500.00
	Bond Issue 2	3,000.00	250.00	3,250.00
	Bond Issue 3	1,000.00	100.00	1,100.00
			Total A	9,850.00

Debt service requirements for bonds approved on or after October 6, 2001 (including advanced refunding issues):

		Principle	Interest	Total
Bond B:	Bond Issue 1	3,000.00	50.00	3,050.00
			Total B	3,050.00
			Total Bond (A + B)	12,900.00

Formula for determining the division of tax:

Total A	=	\$ 9,850.00	=	Allocation %	X	Bond Levy	=	\$ 3,818.00	(enter on line 5a on the front)
Total A + B	=	\$ 12,900.00		0.7636	%	\$ 5,000.00			
Total B	=	\$ 3,050.00	=	Allocation %	X	Bond Levy	=	\$ 1,182.00	(enter on line 5b on the front)
Total A + B	=	\$ 12,900.00		0.2364	%	\$ 5,000.00			
						Total Bond Levy	=	\$ 5,000.00	(enter on line 5c on the front)

State Of Oregon

Copy Of Advertisement

County Of Clatsop } ss.

Affidavit of PUBLICATION

I, Lauren McLean, being duly sworn, depose and say that I am the principal clerk of the manager of THE ASTORIAN, a newspaper of general circulation, as defined by section ORS 193.010 and 193.020 Oregon Compiled Laws, Annotated, printed and published tri-weekly at Astoria in the aforesaid county and state; the Legal Notice: AB7671 Notice of Budget Committee Hearing printed copy of which is hereto attached, was published in the entire issue of said newspaper Two successive and consecutive time(s) in the following issues: April 9th, 23rd, 2020.

[Handwritten signature of Lauren McLean]

Signed and attested before me on the 24th day of April, 2020 by:

[Handwritten signature of Debora Ann Welch]

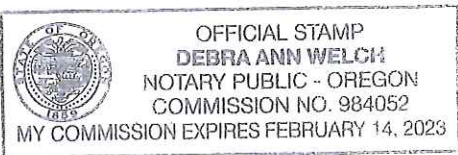
**AB7671
NOTICE OF BUDGET
COMMITTEE MEETING**

A public meeting of Nehalem Bay Wastewater Agency Budget Committee, Tillamook County, State of Oregon, to discuss the budget for the fiscal year July 1, 2020 to June 30, 2021 will be held via teleconference on May 6, 2020 at 7:00 p.m.

The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. A copy of the budget document may be inspected or obtained on or after May 1, 2020 at <https://nehalembaywastewater.org/> or by email nbwa@nehalem.tel.net, or by mail by calling 503-368-5125.

This is a public meeting where deliberation of the Budget Committee will take place. Any person may join the teleconference and discuss the proposed programs with the budget committee. Contact the office for teleconference instructions.

County of Record: Tillamook
 Notice Published In: The Astorian
 Notice Posted at: Manzanita, Nehalem, Wheeler
 Date Notice Prepared: April 9, 2020
 NBWA Board Chair: Mike Sims
 NBWA Budget Officer: Bruce Halverson, Manager
 Published: April 9, 23, 2020.

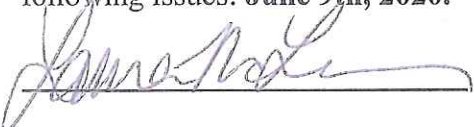


Notary Public for the State of Oregon, Residing at Astoria, Oregon, Clatsop County.

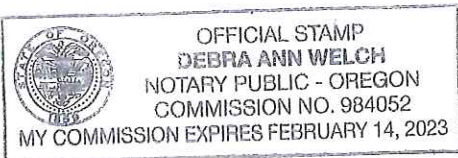
County Of Clatsop } ss.

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Signed and attested before me on the 12th day of June, 2020 by:

Notary Public for the State of Oregon, Residing at Astoria, Oregon, Clatsop County.

AB7771
FORM LB-1 NOTICE OF BUDGET HEARING

A public meeting of the Board of Directors will be held on June 17, 2020 at 7:00 pm via Teleconference 1-844-648-1102 conference ID 767-991-761. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2020 as approved by the Nehalem Bay Wastewater Agency Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained online at www.nehalembaywastewater.org. or by contacting the office. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. If different, the major changes and their effect on the budget are explained below

Contact: Bruce Halverson, Manager Telephone: 503-368-5125 Email: nbwa2@nehalemtnet.net

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2018-2019	Adopted Budget 2019-2020	Approved Budget 2020-2021
Beginning Fund Balance/Net Working Capital	\$4,644,181	\$4,400,000	\$4,400,000
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	\$1,331,149	\$1,366,474	\$1,377,074
Federal, State and all Other Grants, Gifts, Allocations and Donations	\$0	\$132,174	\$0
Revenue from Bonds and Other Debt	\$0	\$0	\$0
Interfund Transfers / Internal Service Reimbursements	\$535,530	\$537,390	\$550,253
All Other Resources Except Current Year Property Taxes	\$141,193	\$74,500	\$81,000
Current Year Property Taxes Estimated to be Received	\$397,640	\$398,754	\$410,717
Total Resources	\$7,049,693	\$6,909,292	\$6,819,044

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	\$657,766	\$729,575	\$690,784
Materials and Services	\$786,774	\$928,574	\$886,900
Capital Outlay	\$46,196	\$1,033,500	\$1,328,000
Debt Service	\$0	\$0	\$0
Interfund Transfers	\$535,530	\$537,390	\$550,253
Contingencies	\$0	\$427,413	\$390,904
Special Payments	\$154	\$3,500	\$3,000
Unappropriated Ending Balance and Reserved for Future Expenditure	\$5,023,273	\$3,249,340	\$2,969,203
Total Requirements	\$7,049,693	\$6,909,292	\$6,819,044

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
Wastewater Collection and Treatment	7,049,693	\$6,909,292	6,819,044
FTE	7	7	6
Total Requirements	7,049,663	\$6,909,292	6,819,044
Total FTE	7	7	6

PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2017-2018	Rate or Amount Imposed 2018-2019	Rate or Amount Approved 2019-2020
Permanent Rate Levy (rate limit 0.4088 per \$1,000)	0.4088	0.4088	0.4088
Local Option Levy	0	0	0
Levy For General Obligation Bonds	0	0	0

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$0	\$0
Other Bonds	\$0	\$0
Other Borrowings	\$0	\$0
Total	\$0	\$0

Published: June 9, 2020.

2020-2021

NBWA BUDGET SCHEDULE

February 19, 2020	Appoint Budget Officer
April 8, 2020	Publish notice of Budget Committee Meeting in The Astorian
April 22, 2020	Publish second notice of Budget Committee Meeting in The Astorian
May 6, 2020	Budget Committee Meeting, 7:00 pm (Budget Committee Approves Proposed Budget)
June 10, 2020	Publish Notice of Hearing and Budget Summary in The Astorian
June 17, 2020	Budget Hearing 7:00 pm (precedes Regular Board Meeting)
June 17, 2020	Board of Directors adopts the Resolution for Lien Certification, Closes the Budget Hearing, and adopts the 2020/2021 Budget.
July 15, 2020	Submit Final Budget to Tillamook County Clerk (1), Tillamook County Assessor (2), and Tillamook County Treasurer (1)

Budget Committee Members are requested to attend the Budget Committee Meeting. It is not required for the Budget Committee Members to attend the Budget Hearing.

2020-2021

NBWA BUDGET COMMITTEE

Ann Morgan (1991-2020)	Term expires 06-30-2020
David Dillon (2004-2020)	Term expires 06-30-2022
Scott Krueger (2015-2020)	Term expires 06-30-2023
Chuck Winkelman (2015-2020)	Term expires 06-30-2023
Laramie Myers (2020-2020)	Term expires 06-30-2023



NEHALEM BAY WASTEWATER AGENCY
PO BOX 219
NEHALEM OR 97131
503-368-5125