

REGULAR MEETING OF THE BOARD OF DIRECTORS

March 17, 2021 1:00 p.m.

The meeting was called to order by Chairman Sims at 1:00 pm with Director Handler, Director Hickey, and Director Wilson. Director Nicholson was absent from the meeting.

Also present was Manager Bruce Halverson, and Executive Assistant Keri Scott.

Joining the meeting via teleconference was Attorney Scott Barbur of Barbur Law LLC. Scott was recommended by Attorney Chris Hooley to join the NBWA family and take on the role of NBWA's Attorney

MINUTES

Director Handler made a motion to approve the minutes of the February 17, 2021 meeting as presented. The motion was seconded by Director Wilson and passed unanimously.

FINANCIAL REPORT

Director Hickey made a motion to approve the financial report for the month ending January 31, 2021. The motion was seconded by Director Wilson and passed unanimously.

UNFINISHED BUSINESS

No unfinished at this time.

NEW BUSINESS

Public Records Requests:

On November 14th, Executive Assistant Keri Scott, completed a public records request for a citizen requesting billing address information for 14 service locations in Manzanita. The citizen was directed to Tillamook County where the information is public record and easily accessed through the Tillamook County website. On March 8th, a customer emailed the agency, enquiring how the citizen acquired their mailing address. The customer was given the same information as the citizen, that the information was available to the public through the Tillamook County website. On March 9th, another customer emailed a public records request to obtain all written communications between NBWA and any persons requesting public records involving customer information. Executive Assistant Scott completed the public records request.

Manager Halverson asked Attorney Scott Barbur to review the requests and the process completed by Executive Assistant Scott.

Personnel Committee Report:

The Personnel Committee Report was reviewed as presented by Director Handler. It was noted that the increase in the Pay Range Table by 2%, was rounded up from the Consumer Price Index Rate of 1.7% for the 2021/2022 fiscal year. Last year the Consumer Price Index Rate was 2.8% and rounded up to 3% and the previous year the CPI was 3.9% and the Pay Range Table increase was rounded down to 3% for the 2018/2019 fiscal year.

Director Handler noted that he had just attended another agency's meeting that, using the same CPI of 1.7%, had raised the increase to 3%.

Director Wilson motioned to accept the Personnel Committee recommendations as presented in the March 12th Report. Director Handler seconded the motion and the motion carried.

MANAGER'S REPORT

A-Cell Dredging Project: Kennedy Jenks took sludge samples from A-cell last month and the results have been received. Everything looks good, and we should be able to spread the solids on the fields this summer. We may have another pipe put under Tideland Rd to access the fields like we did last year for B-cell. We were told "no" from Esplin and Cowan when we asked to use the field next to A-cell to spread solids and add it to the irrigation plan. It is estimated that the dredging will remove over 400 dry tons of sludge from A-cell.

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MANAGER'S REPORT (cont)

River Gauge Project: We had a Zoom meeting with the United States Geological Survey (USGS) and the Port of Nehalem about installing a new river gauge closer to our outfall so that we can get a more accurate reading of river flows and not have to rely on the gauge up on Foss rd. The Port wants to have a gauge to measure the tides closer to town as well. The USGS has finally decided that it would be a good idea to install a gauge at the Nehalem Bridge that would meet everybody's needs. Two representatives from USGS are scheduled to be here on March 9th to check out the site. They currently have other gauges that are attached to other ODOT bridges, so they are confident that they will get the approval for placement. The annual cost is \$24,000 and would be split three ways (possibly four if ODOT joins in like they have done at other sites). It was nice to finally, after all of the times we have tried, get a positive response. Of course, we will have to wait and get the data to determine what our new limit will be for the river CFS (cubic feet per second) will be. It could stay at 500 or it could go way up but at least it is moving in the right direction.

Levee Maintenance: West Consultants were on location from March 1st to March 5th to do the no net rise study. It will take a while to get the results. The original application was for 500 feet. We have determined that 1,000 feet need to be maintained, however, to add the additional 500' to the original application would take Onion Peak an additional 10 weeks to complete. If the no net rise study is good for five years then we should be able to do the first 500' with the original application and complete the other 500' next year. We are in communication with Sarah Absher at Tillamook County to determine if this is a possibility.

Botts Marsh Development: LUBA (Land Use Board of Appeal) remanded the decision back to the city of Wheeler. The city initially approved the new development, with the Wheeler Citizen's Alliance opposing the decision. The developer has continued to work on the planning portion of the project and has submitted plans for the two laterals that they intend to install in the first phase of the project

BOARD COMMENTS

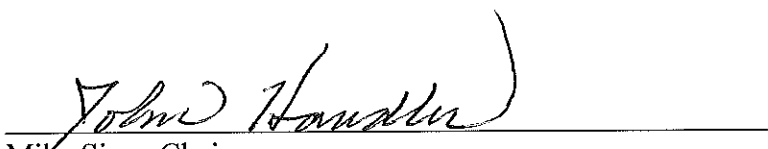
The next regular meeting of the Board of Directors is April 21 at 1:00.

PUBLIC COMMENTS

There were no public comments.

There being no further business, Chairman Hickey adjourned the meeting at 1:22 pm


Bruce Halverson, Manager


~~Mike Sims, Chairman~~
John Hander, Vice-chairman